



Shannon Foynes

PORT COMPANY

TERMINAL OPERATIONS SUPERVISOR

Shannon Foynes Port Company is a commercial state-owned Company and is the estuarial port authority with responsibility for the entire Shannon Estuary. In addition to its terminal operations, warehousing and distribution networks, the Company governs the safe passage of all maritime traffic and port activity in the estuary, regularly accommodating vessels up to 200,000 tonnes.

Building on significant growth in all areas of our business and as part of our ambitious plans for increased volume and capacity into the future, we now have an opportunity for a dynamic individual with Supply Chain experience to join our highly motivated Operations team.

Role

The Terminal Operations Supervisor is responsible for the day to day supervision of terminal operation activities, dealing directly with customers and working closely with the existing Port Maintenance and Operations Supervisors. Initially based in Ted Russell Docks, Limerick, the successful candidate may also be required to work in Foynes.

Working in a predominantly outdoor, 24-hour/364-days-a-year environment will require hands-on involvement in activities and the flexibility necessitated by a variable work pattern, typically extended days but occasionally requiring night work.

Reporting to:

Port Services Manager

Staff Reporting:

- Limerick Cargo Handling operatives
- SFPC General Operatives and Crane Drivers when on site
- 3rd Party Contractors

Responsibilities include:

- Supervising port operations, ensuring efficient operations are in place across the stevedoring & port services team to ensure the best mix of in-house and outsourced services are deployed, achieving best balance between customer service and cost-to-serve.
- Ensuring safe operations are part of the culture and processes, taking a lead supervisory role ensuring staff and port users are compliant with all EHS and operational policies/ procedures at all times, including overseeing work being carried out by 3rd party Stevedores in Foynes.
- Motivating, organising and encouraging teamwork within the workforce to ensure productivity targets are met or exceeded
- Assisting with the training of staff, as well as monitoring staff performance and progress

- Managing inbound/outbound stock at the port/yard/warehouse with focus on inventory, cost, and service. Working closely with the port services team to ensure resource is in place to manage volumes and throughput.
- Keeping stock control systems up to date and make sure inventories are accurate
- Using space and mechanical handling equipment efficiently, making sure quality, budgetary targets and environmental objectives are met
- Coordinating the allocation of resources to customers and port users, eg crantage, hoppers, berthing time.
- Dealing with day to day queries from stevedores and customers,
- Ensuring capabilities and resources are balanced to meet both variable business demands and budget parameters.
- Having a clear understanding of the company's policies and vision and how day-to-day activities contribute to these
- Coordinating the use of automated and computerised systems where necessary
- Completing and submitting EHS forms such as PTW and incident forms
- Returning completed PEMAC work orders
- Maintaining files and records strictly in accordance with SFPC policy and procedures
- Producing regular reports, statistics and draft procedures as required, eg damage reports, operational procedures.
- Supporting the Port Services Manager and contributing on potential tenders, suppliers' agreements and contracts, making an input into future operational capacity requirements.
- In conjunction with the PSM developing and implementing progressive LEAN operational systems
- The supervisory function is expected to be very much a "hands on role" with a very strong expectation that you will perform all duties as required to deliver the service expected of your function.

The Candidate

Suitable candidates will have a background which includes experience in supervising operational supply chain activities in a fast-paced environment.

Requirements:

Essential

- Supervision experience in a supply-chain environment
- Supply-chain management experience
- Relevant experience in report-writing and administrative tasks
- Well-developed PC skills, especially in the use of Excel
- Strong EHS focus and the ability to incorporate this into operational activities
- The ability to manage workloads and priorities (own and team).
- Numerate with ability to understand and analyse data to improve operations.
- Strong communication skills to manage the internal and external stakeholder expectations, negotiate with suppliers/stakeholders when required.
- Flexible and adaptable to changes when the job demands it.
- All applicants require existing EU working entitlement and a current full (Minimum Category B) Irish/EU Driving Licence

Desirable

- Experience working in a 24 hour/extended day operating environment
- Experience of operating a forklift
- Knowledge/experience of LEAN
- Experience in a port/marine environment would be an advantage but is not an essential requirement

Applications should include a full CV and must be sent by email to jobs@sfpc.ie to be received by 9am on Friday the 19th of April 2019.

Canvassing will disqualify. Requests for information on the progress of an application must be made only by the applicant to Melior Management (email jobs@sfpc.ie / phone 061 311700).

For further information on Shannon Foynes Port Company see our website www.sfpc.ie

Shannon Foynes Port Company is an Equal Opportunities Employer